

Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525

MEETING MINUTES
BOARD OF TRUSTEES

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”

Thursday, October 9, 2008
7:30 P.M.

★ **CALL TO ORDER - MAYOR RICHARD ANDREWS**

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, October 9, 2008, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

★ **ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK**

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Norman L. Schnauffer
Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Joseph V. Consolo, Village Clerk
Doug Gotham, Christopher Burke Engineering
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent
Dave Vandervelde, Christopher Burke Engineering

NOT PRESENT:

Trustee Carol Coleman
Steve Busa, Treasurer

★ **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

◆ **MAYOR'S REPORT**

Trustee Bermier and the Board members paused for a moment of silence to remember two long time residents of Indian Head Park who recently passed away: Anthony Batina, who was a World War II veteran and a volunteer policeman for the Village of Indian Head Park in the early days and Ruth Prusha, who served as the recording secretary to the Village Board in the 1980's.

Mayor Andrews noted that Cook County has become eligible for Federal disaster relief as a result of the heavy rains and flooding that occurred in September. He added that any Cook County resident or business owner that sustained losses as a result of the flooding can apply for individual assistance by visiting the following Website at : www.fema.gov or by calling 1-800-621-3362.

Mayor Andrews reported that the Metropolitan Water Reclamation District has announced that rain barrels are available at a cost of \$40.00 each as part of a program through that agency for individuals that are interested in collecting rain water to be used for watering gardens or lawn areas to conserve water. He noted that further details are available on the following Website: www.mwrd.org/barrel.

Mayor Andrews stated that in 1996 Congress mandated that all over the air broadcast stations must cease broadcasting in analog format and covert to digital. This digital transition date is February 17, 2009 and as of that date no television station in the United States will broadcast in analog format. Mayor Andrews stated that if residents have analog television connected to cable or another video service, the ability to watch local broadcast stations will not be impacted. However, if an analog television is not connected to cable and receives a picture by a rooftop antenna, a signal will not be received as of February 17, 2009. Mayor Andrews stated that consumers have a few choices: (1) to purchase a digital converter box to use with the current television. The government is making coupons available worth \$40.00 towards the purchase of a digital converter box (www.dtv.gov); (2) a new digital television can be purchased or; (3) an existing analog television can be connected to a service provided by the local cable company or other digital service provider.

PRESENTATION BY CHRISTOPHER BURKE ENGINEERING REGARDING PROPOSALS FOR USE OF BOND REFERENDUM FUNDS FOR MUNICIPAL PARK USE — DOUG GOTHAM (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE)

Mayor Andrews stated that Doug Gotham from Christopher Burke Engineering is present this evening to present proposals for the use of the bond referendum funds for municipal park use. Mayor Andrews noted that the Township of Lyons referendum for a \$10 million bond issue was passed a few years ago in connection with the development of Timber Trails. This money is earmarked for park related uses.

Mayor Andrews stated that the Township of Lyons will be conducting hearings and municipalities within the Township will have an opportunity to submit proposals to request a share of the funds from that 10 million dollar bond issue. Mayor Andrews introduced Doug Gotham from Christopher Burke Engineering who will provide a presentation to the Board regarding several park enhancement concepts for the Village of Indian Head Park with regard to use of a share of the funds from the bond issue.

Doug Gotham, from Christopher Burke Engineering, stated that three proposals have been prepared for the Board's consideration to be presented to the Township of Lyons at the upcoming hearing regarding the bond referendum. **Three plans were presented as follows: Concept Plan #1:** A concept plan was designed to enhance the landscape areas of the Heritage Center including the construction of an at grade brick paver front walk and rear yard walkway at entrances to the building. He noted that another element of this plan also includes possibly the replacement of the existing post and rail fence around the property. Mr. Gotham stated that the total proposed concept plan cost to submit to the Township for a grant to complete this scope of work would be approximately \$37,000. Mayor Andrews inquired as to the type of landscaping that would be proposed. Doug Gotham stated that at the end of the walkway possibly evergreens such as Boxwood or a similar variety could be planted as well as perennials around the border that would withstand the elements of weather conditions. Trustee Walsh stated that at one time a shelter or transportation hub was proposed at the Heritage Center to provide shelter for residents that wait for the Pace bus that picks up in various locations in the Village. He asked if that concept could be incorporated in the plan. Mr. Gotham stated that a decorative pergola or ornamental feature such as a shelter could be incorporated in the Heritage Center site plan to be presented to the Township. He noted that a bus navigating in and out of the Heritage Center site would be difficult with the current pavement configuration. Mayor Andrews stated that a shelter would provide a waiting area for a bus to stop to pick up individuals in front of the Heritage Center and the bus would continue on to the next pick-up location.

Trustee Walsh stated that the Pace bus route in Indian Head Park picks up in several locations along Wolf Road and possibly the Heritage Center could be a location for individuals to meet for coffee in the morning while waiting for the bus.

Trustee Bermier stated that many years ago there was a shelter in the island of the Acacia entrance that was used by school children and adults. She noted that over time the shelter became deteriorated and it was removed. Mr. Gotham stated that he would incorporate all ideas and suggestions from the Board in the concept plan for the Heritage Center including an update on the narrative to be presented with the plans. Trustee Schnauffer asked how much money is available to the Village of Indian Head Park for municipal park use from the Township bond issue. Mayor Andrews stated that a dollar amount has not yet been established by the Township for Indian Head Park's share of the bond issue. He noted that once a dollar amount has been established, the project can be completed possibly in phases if necessary depending on funding.

Dave Vandervelde, from Christopher Burke Engineering, noted that he received approval on this date from the Cook County Highway Department for a permit to install a section of crosswalk at the Heritage Center across Wolf Road to connect with the existing sidewalk on the east side of Wolf Road. Dave Vandervelde stated that a cost estimate was received in the amount of \$2,200 to complete this scope of work including meeting handicap accessibility standards. He noted that the concrete work is scheduled for early next week, Pat Rogers at the Township has no problem with the proposal to complete this scope of work and Cook County will install the signage and pavement markings. Trustee Walsh asked why a four-foot concrete pad in an isolated corner of a property to cross Wolf Road is being installed. Frank Alonzo stated that at previous meetings the LaGrange Highlands School Board wanted the crosswalk as approved by Cook County. He noted the crosswalk at the Heritage Center is a temporary solution and it is not part of the lengthy discussion previously about a sidewalk on the west side of Wolf Road to Plainfield Road. Mayor Andrews stated that the crosswalk is a beginning and future discussions regarding this matter will take place. Mayor Andrews appointed Trustee Walsh and Trustee Bailey as a sidewalk sub-committee to work with residents who attended the last meeting to determine what the Village can do to meet the needs and requests for a sidewalk. Mayor Andrews stated that he would like to see a sidewalk from Plainfield Road all the way down to Burr Ridge, there are many children on the south end of town that attend School District 107 and perhaps a sidewalk would also help the businesses on that end of town. **Concept Plan #2:** Mr. Gotham presented concept plan #2 which includes the possible reconstruction of the asphalt walking paths throughout Blackhawk Park. He noted that the existing six-foot wide pathway was installed in approximately 1991. He noted that the existing pathway has substantial cracking in the pavement. Mr. Gotham stated that the Blackhawk Park concept plan includes possibly removing the existing surface and improving the pavement base, widening the asphalt surface path to create an eight-foot wide pathway and possibly improving the existing Blackhawk Park signage.

Mayor Andrews stated that landscaping is shown on the proposed plan for Blackhawk Park and he inquired if landscaping is part of the proposal. Mr. Gotham stated that the landscaping plan reflects the current trees and plants at Blackhawk Park.

Mr. Gotham stated that the total proposed concept plan cost for Blackhawk Park improvements to submit to the Township for a grant would be approximately \$134,000. **Concept Plan #3:** Mr. Gotham presented concept plan #3 which includes enhancements for Arrowhead Memorial Pointe at the corner of Plainfield and Wolf Roads. Mr. Gotham stated that the parcel of land acquired by the Village at the corner of Wolf and Plainfield Roads would serve as a nice entry point to the Village. He noted that the property has a low berm on the boundary with a nice raised lawn area and a few existing trees. The proposed plan for this parcel includes possibly a low retaining wall along the boundary in place of the berm, with an Indian Head Park circle logo possibly set into the wall with a lighted gazebo and flagpole. Trustee Walsh stated that possibly some design elements from Timber Trails on the opposite corner could be incorporated in the plan. Mayor Andrews inquired if lighting was proposed for the flagpole.

Mr. Gotham stated that many communities have proposed a downward light in park gazebos and lighting could certainly be added if the Board would like that option. He noted that bringing electricity to the site would be an additional cost. Superintendent Santen stated that the electrical service drop line was disconnected to the site before the home on the property was demolished. Trustee Walsh asked if a sidewalk along Plainfield Road on the south side of the street east on Plainfield could be incorporated. Mr. Gotham stated that the school is on the opposite side of the street and it might be safer for children and pedestrians to cross at the light on Plainfield and Wolf Roads due to the configuration of drainage patterns and swale locations.

Mayor Andrews stated that all three proposals will be presented to the Township of Lyons for consideration. Doug Gotham stated that certainly a portion of each project can possibly be completed based on available funds with the exception of Blackhawk Park which is an all or nothing proposal based on the scope of work. Trustee Bailey inquired if the Village needs to prioritize each project to be presented to the Township to give the Township an idea of which project would be the most preferred to complete. Mayor Andrews stated that once a dollar amount is established by the Township from the bond issue, the Village can decide how to allocate funds to complete the project. Trustee Bermier stated that possibly the Heritage Center project could be tied into the plan for Arrowhead Memorial Pointe at the corner of Plainfield and Wolf Roads. Mr. Gotham stated that the total proposed concept plan cost for Arrowhead Memorial Pointe improvements to submit to the Township for a grant would be approximately \$130,000.

Trustee Walsh inquired about the approximate cost for a sidewalk from the Heritage Center down to Plainfield Road on the west side of the street. Dave Vandervelde stated that on the west side of Wolf Road there are drainage ditches, mature trees, utility poles all along the way, private property areas and utility easements that would need to be reviewed as it relates to a sidewalk in that area.

Dave Vandervelde stated that a sidewalk from the Heritage Center to Plainfield Road could cost about \$30.00 per foot of pavement for concrete only (approximately \$75,000 to \$100,000). Mayor Andrews stated that there are overhead utilities along Wolf Road and he asked if the utility companies would bury the lines. Dave Vandervelde stated that the existing utility poles are placed in the line of the right-of-way. He noted if the utility company needs to relocate the lines, right-of-way may need to be acquired at a cost to the Village. Mr. Gotham stated that he works with many communities on their streetscape plans and it is very costly to have a utility company relocate overhead utility lines to buried cable. He noted that it might cost \$100,000 for a utility company to move a utility pole and it may take the utility company six months to relocate the service. Mayor Andrews stated that he wished some of the residents at the last meeting were present this evening as it relates to sidewalk discussions with regard to the magnitude of the problems and costs associated with putting a sidewalk in along a County roadway. Mayor Andrews stated that the Cook County Highway Department did not approve to fund a sidewalk along Wolf or Plainfield Roads previously due to budget constraints.

Mr. Gotham stated that he will incorporate all suggestions from the Board into the concept plans to be presented to Lyons Township. Mayor Andrews thanked Mr. Gotham for presenting three proposals to the Board for consideration by the Township. Mr. Gotham stated that he would be pleased to present the three concept plans on behalf of the Village of Indian Head Park to the Township once a hearing date is scheduled.

CONSENT AGENDA

- Reappointment of Frank Alonzo to the E-911 Board for the term ending October 13, 2009
- Approval of a Resolution Requesting the Illinois Attorney General to Investigate Sodium Chloride Prices (**Resolution #R10-08-01**)
- Approval of a Resolution Authorizing the Execution of a Contract Services Agreement for Health Commissioner Services in the Village of Indian Head Park (**Resolution #R10-08-02**)
- Approval of an Ordinance Amending Ordinance #07-20 entitled "An Ordinance to Approve and Authorize a Fence Variation" for the Property Commonly Known as 6472 Apache Drive, Indian Head Park, Illinois (**Ordinance #08-16**)

Mayor Andrews entertained a motion to approve the consent agenda, as presented. Trustee Bailey moved, seconded by Trustee Bermier to approve the consent agenda, as presented. (4/0/2).

Ayes: Trustees: Anselmo, Bailey, Bermier, Schnauffer

Nays: None

Absent: Coleman, Walsh

APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Board Meeting - September 11, 2008

After review of Board meeting minutes, Trustee Schnaufer moved, seconded by Trustee Anselmo, to approve the September 11, 2008 regular Board meeting minutes, as presented. Carried by unanimous voice vote (4/0/2).

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE - INDIAN HEAD PARK RESIDENTS

None

AGENDA ITEMS

Discussion Concerning Amendments to Title 15, Buildings and Construction and Title 17, Zoning of the Indian Head Park Municipal Code Regarding Fences (Discussion and a possible vote may take place)

Mayor Andrews stated that based on the recommendation of Village counsel, proposed changes to *Title 15, Buildings and Construction* as well as *Title 17, Zoning*, of the Municipal Code with regard to safety fences will be considered by the Board at a later date. Mayor Andrews noted that the Village previously encountered a request for a safety fence for a special need under the American with Disabilities Act and Fair Housing Amendment Act. He noted that based on that request and changes in the laws since the Zoning Code was established, updates to the Village codes will be reviewed. Mayor Andrews stated the intention of the proposed ordinances to be considered by the Board at a later date will be to incorporate a new section of the code as it relates to safety fences for special needs as well as setting forth standards and a process by which an individual may request a public hearing for a special need before the Planning and Zoning Commission.

Mayor Andrews stated that *Title 15, Buildings and Construction*, defines the requirements for safety fences in the swimming pool section of the building code.

He also noted that Title 17, Zoning, states that safety fences are only permitted on such terms and conditions that the Village requires based on the procedures for a variation which requires a public hearing for a safety fence around an in-ground pool. Mayor Andrews stated that a safety fence for an in-ground pool must be installed on all four sides within a certain distance from the pool area, the back wall of the home cannot be used as a side and shrubbery screening the fence from the neighbors is required. Mayor Andrews stated that the purpose of the amendment to the swimming pool ordinance is to codify the process that previously required a public hearing before the Planning and Zoning Commission as it relates to fences for in-ground swimming pools.

Mayor Andrews entertained a motion from the Board to direct the Planning and Zoning Commission to conduct a public hearing on November 6, 2008, with regard to amendments to ***Title 17, Zoning***. Counsel Richard Ramello stated that he would prepare the notice of hearing to be conducted before the Planning and Zoning Commission on November 6th regarding amendments to *Title 17, Zoning*. Mayor Andrews stated that a recommendation will be received from the Planning and Zoning Commission for amendments to Title 17, Zoning and the Board will also consider updates to Title 15, Buildings and Construction at the next meeting.

Trustee Bermier moved, seconded by Trustee Anselmo, to direct the Planning and Zoning Commission to conduct a public hearing on November 6, 2008, to consider amendments to Title 17, Zoning, of the Municipal Code in connection with Chapter 17.12. and Chapter 17.25 to make reasonable accommodations for individuals with disabilities. Carried by unanimous voice vote (5/0/1). Trustee Bermier moved, seconded by Trustee Walsh, to defer discussion and consideration of the ordinance amending *Section 15.21* of the Municipal Code with regard to safety fences for in-ground swimming pools. Carried by unanimous voice vote (5/0/1).

Mayor Andrews noted that on Saturday, October 18th from 9:00 a.m. to 3:00 p.m. a book sale will be held at the Heritage Center. He noted that the Village sponsored Halloween Party will be held on Saturday, October 25th from 1:30 p.m. to 3:00 p.m.

EXECUTIVE SESSION

Trustee Walsh moved, seconded by Trustee Anselmo, to adjourn to Executive Session pursuant to Section 2 (c) (21) of the Open Meetings Act to review closed session meeting minutes as required by Section 2.06 of the Open Meetings Act; 5 ILCS 120/2 (c) (2) regarding collective negotiating matters between the Village of Indian Head Park and a representative of a unit of its employees and 5 ILCS 120/2 (c) (5) to discuss land acquisition. Carried by unanimous roll call vote (5/0/1).

Ayes: Trustees: Anselmo, Bailey, Bermier, Schnauffer, Walsh

Nays: None

Absent: Coleman

RETURN TO OPEN SESSION

Trustee Schnauffer moved, seconded by Trustee Bermier, to return to the regular Board meeting. Carried by unanimous voice vote. (5/0/1).

Board Minutes
October 9, 2008

ADJOURNMENT

There being no further business to discuss, Trustee Anselmo moved, seconded by Trustee Walsh, to adjourn the regular Board meeting at 9:15 p.m. Carried by unanimous voice vote (5/0/1).

Respectfully Submitted,
Kathy Leach, Deputy Clerk/Recording Secretary